



## OFF-CAMPUS STUDY & EXCHANGES

### INTERNATIONAL EXCHANGE VISITORS COURSE SELECTION & REGISTRATION TIPS

1. Course registration is based upon availability and, in some cases, instructor approval. Please check the upcoming course schedule at the following Skidmore Web site: <http://www2.skidmore.edu/MasterSchedule>. Please note that course offerings for a FALL semester are publicized in mid-late March, while course offerings for a SPRING semester are publicized in
2. View course descriptions in the Skidmore College Catalog online: <http://hudson2.skidmore.edu/catalog/index.htm>. Be sure to confirm course pre-requisites, which can be found in the individual course descriptions.
  - a. The College Catalog will not include information on when courses are offered, and not all courses are offered each semester. Use the Master Schedule for the applicable semester to find which courses are offered, and at what times they are scheduled
3. Enrollments will be based on course availability and if you have met all course pre-requisites. Complete the *Course Preference Form* and return it to Off-Campus Study & Exchanges (OCSE) by **April 1**.
4. Be mindful of when (day and time) courses are offered, and do not choose courses that overlap with one another in scheduling.
5. International exchange students must register for a minimum full-time course load of 12 credits to be compliant with J-1 visa regulations. The maximum credit enrollment is 18, although it is advisable to limit your enrollment to 12 credits credit hours due to the required 10 work hours per week.
6. During both semesters, course enrollments for international exchange students include a required and paid 3-credit internship (FL-399A). Internship details are specified by your individual contract. Your internship schedule will be determined by your internship supervisor (see contract)
7. The internship hours may be increased to earn 6 or 9 credits (FL 399). However, the additional hours, as outlined in the Skidmore internship guidelines, are compensated by additional academic credits and not an additional monetary stipend.
8. Exchange students may register for an "Independent Study" based on academic needs, Skidmore faculty availability, and Skidmore faculty approval.
9. Skidmore College does not offer extended training during the summer months.
10. The example below is meant to define various terms used in the Master Schedule, some of which might be new to you. Course Codes include an abbreviated department name (in the example, "AH" refers to "Art History"); a number that identifies the course (courses in the 100-level are introductory level, 200-level indicate intermediate knowledge, and 300-level is advanced knowledge. The "Section #" refers to the various offerings of the same course – some courses are taught by more than one instructor. Students enroll in *one Section only* for a single course.

EXAMPLE: AH-103-002 Africa, Oceania, Americas 4

Course Code Section # Course Title Credit Hours